

LOS ANGELES UNIFIED SCHOOL DISTRICT

SCHOOL CONSTRUCTION BOND CITIZENS' OVERSIGHT COMMITTEE

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AARP

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Early Education Coalition

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L.A. Co. Auditor-Controller's Office

Joseph P. Buchman – Legal Counsel

Burke, Williams & Sorensen, LLP

Lori Raineri and Keith Weaver – Oversight

Consultants

Government Financial Strategies Joint

Powers Authority

Timothy Popejoy

Bond Oversight Administrator

Perla Zitle

Bond Oversight Coordinator

School Construction Bond Citizens' Oversight Committee

Regular Meeting

LAUSD HQ – Board Room

333 S. Beaudry Avenue

Los Angeles, CA 90017

Thursday, May 18, 2023

10:00 a.m.

Please see the archived video of the meeting for all discussions/questions:

<https://lausd.wistia.com/medias/34gz9zbx8r> (English)

<https://lausd.wistia.com/medias/580jirk3gu> (Spanish)

Committee Members Present (10): Neelura Bell, Robert Campbell, Margaret Fuentes, D. Michael Hamner, Chris Hannan, Dr. Clarence Monteclaro, Scott Pansky, William Ross, Samantha Rowles, Dolores Sobalvarro.

Committee Members Absent (5): Jeffrey Fischbach, Hyepin Im, Jennifer McDowell, Brian Mello, Araceli Sandoval-Gonzalez.

00:00:00 Call to Order

Ms. Fuentes called the meeting to order at 10:07 a.m. and welcomed all to the Bond Oversight Committee (BOC) meeting.

00:00:20 Introductory Remarks

Ms. Fuentes recognized and asked Mr. Hamner, BOC Vice-Chair, to present the next segment of the Chair's Remarks at the beginning of the meeting. Mr. Hamner stated that BOC members participating remotely need to set their Interpretation Feature on the Zoom screen menu to their preferred language for simultaneous interpretation. He also thanked the KLCS Staff for their production, Spanish Interpretation Staff for their work in translating and other District Staff for their assistance in broadcasting the hybrid BOC meeting.

Mr. Hamner announced that the BOC website was back online and could be found at <https://achieve.lausd.net/boc>. He thanked ITS and FSD staff for all their assistance in restoring the BOC website after the cyberattack on the District. He also indicated

that meeting materials and live stream in both English and Spanish were located under the tab *Upcoming Meetings*. He explained that public speakers were asked to sign up using a hyperlink to a Google form included on the agenda and posted to the BOC's website on May 15, 2023. He stated that the form was available 24 hours before the start of the meeting and would remain open for 20 minutes after the start of the meeting.

Mr. Hamner stated that there would be a maximum of five (5) speakers for each agenda item and up to ten (10) speakers for general public comment. He stated that all public speakers would have up to 3 minutes. He also stated that public speakers with more than one agenda item would be provided 6 minutes total to make comments on all items they wished to address. He detailed the protocols for public speakers via audio and said that they should monitor the meeting through the live stream and then turn off the live stream volume when asked to speak to avoid audio echo or audio feedback. When it was the speaker's turn to speak, Ms. Zitle would announce the last four digits of the caller's phone number, and each public speaker would be instructed to unmute on Zoom, or press *6 (star 6), to speak. He stated that in-person speakers would be asked to step up to the podium to be heard. He thanked everyone in advance for working with the Committee to accommodate speakers.

Mr. Hamner completed his remarks.

00:03:19 Ms. Fuentes read the Bond Oversight Committee's (BOC) mission statement:

"The mission of the Oversight Committee is to oversee the permissible and prudent expenditure of funds for the construction, repair, and modernization of schools by the Los Angeles Unified School District (LAUSD). In order to effectively carry out that mission the Oversight Committee must remain strong and independent. That is our responsibility to the District, the teachers, the students, and the taxpayers."

Ms. Fuentes thanked the BOC's MOU Review Task Force members, Michael Hamner, Task Force Chair, Samantha Rowles, and Dr. Clarence Monteclaro who have volunteered to provide input to proposed amendments to the Memorandum of Understanding between the District and the BOC. She stated she would participate as an ex-officio member, and that the first meeting would be taking place next week.

Ms. Fuentes announced that the voting items on the agenda were 3, 4, 5, 6, and 7. She announced that the other items were for information only.

00:04:30 **Agenda Item 1. Public Comment**

There were no speakers.

00:04:42 **Agenda Item 2. Consent Calendar – April 27, 2023 Meeting Minutes**

Mr. Hamner made a motion to move the Consent Calendar.

Mr. Pansky seconded.

00:05:06 The Chair asked Mr. Buchman to conduct a roll call vote.

Ayes: 10 - Ms. Bell, Mr. Campbell, Ms. Fuentes, Mr. Hamner, Mr. Hannan, Dr. Monteclaro, Mr. Pansky, Mr. Ross, Ms. Rowles, Ms. Sobalvarro.

Nays: 0

Abstentions: 0

Absences: 5 - Mr. Fischbach, Ms. Im, Ms. McDowell, Mr. Mello, Ms. Sandoval-Gonzalez

The Consent Calendar passed.

00:06:39 **Agenda Item 3. The Nobel Charter Middle School Fencing and Secure Entry System Project and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**
Presenter: India Griffin, Director of Maintenance and Operations, FSD

Mr. Mark Cho presented the Nobel Charter Middle School Fencing and Secure Entry System Project and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein. He informed that the proposed charter middle school was one of the last two schools in the LAUSD that did not have security perimeter fencing. He presented the project description, construction schedule, project budget of \$3.2M and photographs of temporary fencing around the school site. He also showed an image of wrought iron fencing installed in 2019 at another school. Please refer to Board Report No. 277-22/23 for further detailed information.

There were questions and a discussion related to cost breakdown, name of the other school remaining without fencing, greening for aesthetics, fencing cost, eligibility of schools for wrought iron fencing installation, height of wrought iron and chain link fences, preconstruction cost for both types of fencing, the permanent chain link fence in the back of the school, compliance to design guidelines of existing chain link fence, historic nature of school that required the use of wrought iron at Nobel Charter Middle School. Concerns were expressed specifically about the fencing cost given the proposed expansive use of wrought iron fencing, whether the design was consistent with design guidelines, aesthetic appearance of the fencing and what the nexus was related to historic status and fencing. (District staff stated that the campus was historic because it was first school to have air conditioning.)

There was a request made by Mr. Campbell and approved by Chair Fuentes for additional information regarding policies and requirements for construction design. After the meeting, the Facilities Services Division provided the *LAUSD School Design Guide*, dated October 2021, to BOC staff for distribution to members.

All questions were answered by Mr. Cho and Ms. Castillo.

Mr. Hannan made a motion to approve Resolution 2023-13.

Mr. Hamner seconded.

00:24:51 The Chair asked Mr. Buchman to conduct a roll call vote on the motion.

Ayes: 7 - Ms. Bell, Mr. Hamner, Mr. Hannan, Dr. Monteclaro, Mr. Ross, Ms. Rowles, Ms. Sobalvarro.

Nays: 0

Abstentions: 3 - Mr. Campbell, Ms. Fuentes, Mr. Pansky.

Absences: 5 - Mr. Fischbach, Ms. Im, Ms. McDowell, Mr. Mello, Ms. Sandoval-Gonzalez

Resolution 2023-13 failed. [Post Meeting Note: A letter, dated May 26, 2023, was forwarded to the Board of Education and the Superintendent regarding the BOC's concerns for this project. Letter is attached to these minutes.]

00:26:34 **Agenda Item 4. 12 Board District Priority and Region Priority Projects and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**
Presenter: India Griffin, Director of Maintenance and Operations, FSD

Mr. Cho presented 12 Board Member Priority and Region Priority Projects and Amendment to the Facilities Services Division (FSD) Strategic Execution Plan. The total combined budget was \$629,957. The projects included one gate project, two furniture projects, three free-standing marquees, one playground upgrade, one plumbing project, one irrigation project and three technology projects. He detailed the proposed project for the installation of a motorized gate and intercom at the parking lot at Valley View Elementary School. Please refer to Board Report No. 278-22/23 for further detailed information.

BOC Meeting Minutes

May 18, 2023

Page 4

There were questions and a discussion related to the landscaping and irrigation at Short Elementary School, interactive displays cost, potential districtwide distribution of interactive displays, impact of the installation of the motorized gate at Valley View Elementary School, and identification of charter school type in the list of projects.

All questions were answered by Mr. Cho.

Ms. Bell made a motion to approve Resolution 2023-14.

Ms. Sobalvarro seconded.

00:38:10 The Chair asked Mr. Buchman to conduct a roll call vote on the motion.

Ayes: 10 - Ms. Bell, Mr. Campbell, Ms. Fuentes, Mr. Hamner, Mr. Hannan, Dr. Monteclaro, Mr. Pansky, Mr. Ross, Ms. Rowles, Ms. Sobalvarro.

Nays: 0

Abstentions: 0

Absences: 5 - Mr. Fischbach, Ms. Im, Ms. McDowell, Mr. Mello, Ms. Sandoval-Gonzalez

Resolution 2023-14 passed.

00:39:19 **Agenda Item 5. Four Outdoor Learning Environment Projects and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein**

Presenter: Aaron Bridgewater, Director of Facilities Planning and Development, FSD

Mr. Bridgewater presented the Definition of Four Outdoor Learning Environment Projects and Amend the Facilities Services Division Strategic Execution Plan at 2nd Street Elementary School, Charles Dena Elementary School, Martin Luther King Jr. Elementary School, and Weigand Avenue Elementary School. He stated that the proposed projects would include the removal of excess relocatable buildings and asphalt to construct approximately 2,000-square-foot of outdoor learning space with landscaping (trees and pavers), shaded seating areas, shade structure, internet connectivity, water/sink and accessibility improvements.

Mr. Bridgewater explained the identification and prioritization of projects that were incorporated into the LAUSD Greening Index for ranking of school sites and the Electronic Capacity Assessment Review (E-CAR) for identifying excess portable classrooms. He also presented the scope of work, project budget, project location map, project schedules and concept designs for the proposed projects. Total combined budget of these four projects is \$9.3M. Please refer to Board Report No. 279-22/23 for further detailed information.

There were questions and a discussion related to additional projects for other schools, performance evaluation of prior projects, cost breakdown, required improvements that are incidental to the project, useful life of projects, ongoing cost for maintenance, community partnerships, partnerships outreach, factors that affect an earlier completion of these projects, and a visit to a completed outdoor learning environment.

All questions were answered by Mr. Bridgewater.

Dr. Monteclaro made a motion to approve Resolution 2023-15.

Ms. Rowles seconded.

00:58:06 The Chair asked Mr. Buchman to conduct a roll call vote on the motion.

BOC Meeting Minutes

May 18, 2023

Page 5

Ayes: 10 - Ms. Bell, Mr. Campbell, Ms. Fuentes, Mr. Hamner, Mr. Hannan, Dr. Monteclaro, Mr. Pansky, Mr. Ross, Ms. Rowles, Ms. Sobalvarro.

Nays: 0

Abstentions: 0

Absences: 5 - Mr. Fischbach, Ms. Im, Ms. McDowell, Mr. Mello, Ms. Sandoval-Gonzalez

Resolution 2023-15 passed.

00:59:24 Agenda Item 6. Six Accessibility Enhancement Projects, One Barrier Removal Project, and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein
Presenter: Aaron Bridgewater, Director of Facilities Planning and Development, FSD

Mr. Bridgewater presented Six Accessibility Enhancement Projects, One Barrier Removal project, and amend the Facilities Services Division Strategic Execution Plan to incorporate therein. He provided some background about the *Self-Evaluation and Transition Plan* approved in 2017 by the Board of Education in order to comply with the Americans with Disabilities Act (ADA) Title II and a related consent decree. He explained that the *Transition Plan* assigned a category based on the level of accessibility required for the site with more than two dozen criteria for prioritization. He presented the three types of categories for accessibility as follows:

- Category One: "Key" schools with highest level access
 - Generally, in accordance with applicable physical accessibility standards
 - 1A: "full accessibility" schools –built to new construction standards
 - 1B: "high accessibility" schools –altered with some limited exceptions
- Category Two: "Program-Accessible" schools
 - Core spaces and features will be accessible
 - Program accessibility will be provided to all programs and activities at the school
- Category Three: "Core Access" schools
 - A basic level of access will be provided for core buildings and certain common spaces

Mr. Bridgewater indicated that enhancements are provided only to schools not meeting the criteria for the levels mentioned above. He also reported building area and acres, student eligibility by disability category, project scope, project budget, and project schedule for 186th Elementary School, Bassett Elementary School, Charnock Road Elementary School, Harrison Elementary School, Walter Reed Middle School, Wilbur Charter Enriched Academics, as well as for the barrier removal at Soto Street Elementary School. He stated that the projects to address the accessibility limitation for the removal of a barriers did not meet the criteria for the use of funds through the Rapid Access Program (RAP). He explained that the RAP program required for a project not to exceed \$250,000. The total combined budget for the proposed projects was \$51.3M. Please refer to Board Report No. 280-22/23 for further detailed information.

There were questions and a discussion related to school capacity, programmatic access, school selection for ADA projects, prioritization of these projects, incorporation of ADA compliance when enhancing schools, Strategic Execution Plan remaining available balance, traditional campuses, clarification on restrooms renovations, and accessible restrooms at Soto Street Elementary School.

All questions were answered by Mr. Bridgewater and Mr. Arrington.

Mr. Hannan made a motion to approve Resolution 2023-16.

Mr. Pansky seconded.

01:26:56 The Chair asked Mr. Buchman to conduct a roll call vote on the motion.

BOC Meeting Minutes

May 18, 2023

Page 6

Ayes: 10 - Ms. Bell, Mr. Campbell, Ms. Fuentes, Mr. Hamner, Mr. Hannan, Dr. Monteclaro, Mr. Pansky, Mr. Ross, Ms. Rowles, Ms. Sobalvarro.

Nays: 0

Abstentions: 0

Absences: 5 - Mr. Fischbach, Ms. Im, Ms. McDowell, Mr. Mello, Ms. Sandoval-Gonzalez

Resolution 2023-16 passed.

01:28:20 Agenda Item 7. The Redefinition of the Fairfax High School Major Modernization Project, the Definition of the James J. McBride Special Education Center – Career and Transition Center West / Grand View Boulevard Elementary School Campus Improvement Project, and Amend the Facilities Services Division Strategic Execution Plan to Incorporate Therein

Presenter: Aaron Bridgewater, Director of Facilities Planning and Development, FSD

Mr. Bridgewater provided historical background related to the inception of seven major modernization projects with Fairfax High School being one of them. He reported that activities were in alignment with the Measure RR Implementation Plan approved by the Board of Education on August 24, 2021. He also detailed the core tenets to the project scoping: seismic safety, reduction of relocatable buildings, the most critical physical conditions, planning for future developments, construction impact to school site, and opportunities to make the greatest improvement pursuant to Division of the State Architects (DSA) guidelines, lessons learned and core principles. He presented a project location map, scope of work, demographics, project budget, and construction schedule. He stated that the budget was approximately \$148.8M with an anticipated completion in fourth quarter of 2029.

Mr. Bridgewater reported that part of the project would require relocation of the Career Transition Center (CTC) to McBride Special Education Center, which is adjacent to Grand View Elementary School, to vacate 11 classrooms at Fairfax High School. He detailed the proposed project scope, construction schedule, and a project budget of approximately \$16.9M. The total combined budget is \$165.7M. Please refer to Board Report No. 281-22/23 for further detailed information.

There were questions and a discussion related to clarification on students ages at Grand View ES and McBride Spec Ed. Ctr., vocational education classroom at Fairfax HS, student enrollment at the three school sites. Before moving to approve, Joe Buchman, Legal Counsel, requested confirmation on the combined budget for the proposed projects. It was confirmed that the revised combined budget of \$165.7M reflected in draft Resolution 2023-17 was correct.

All questions were answered by Mr. Bridgewater.

Mr. Hamner made a motion to approve Resolution 2023-17.

Ms. Bell seconded.

01:46:30 The Chair asked Mr. Buchman to conduct a roll call vote on the motion.

Ayes: 10 - Ms. Bell, Mr. Campbell, Ms. Fuentes, Mr. Hamner, Mr. Hannan, Dr. Monteclaro, Mr. Pansky, Mr. Ross, Ms. Rowles, Ms. Sobalvarro.

Nays: 0

Abstentions: 0

Absences: 5 - Mr. Fischbach, Ms. Im, Ms. McDowell, Mr. Mello, Ms. Sandoval-Gonzalez

Resolution 2023-17 passed.

01:47:40 **Agenda Item 10. Chief Facilities Executive’s Report (Information Only)**

Presenter: Mark Hovatter, Chief Facilities Executive, FSD

Mr. Hovatter’s guest speaker Tina de la Fuente-Ornelas, Secretary for the Lincoln High School Vietnam Era Veterans Monument, Inc., provided remarks in support of a monument to be installed at Lincoln High School.

Mr. Hovatter began his presentation addressing questions asked earlier during the meeting. He clarified that there were three schools without full perimeter fencing including Venice High School, which would also be wrought iron fencing. He said that he would be providing information that originated from a Board of Education policy emphasizing first the safety of students, and then security of schools. He indicated that the document (Design Guide) recommended that fencing not have a prison-like appearance, which was evaluated on a case-by-case basis. He mentioned new programs being explored for aesthetics.

Mr. Hovatter moved on to recognizing an honored guest, Manuel Urias, President of the Lincoln High School Vietnam Era Veterans Monument, Inc. He explained that FSD was publicly committing to temporarily installing a monument at the main entrance of Lincoln High School to pay tribute to veterans who attended the campus. After construction of the comprehensive modernization project at Lincoln High School is completed, the monument will be relocated to a permanent newly fenced-off garden space with a gate accessible to students and the public. He presented monument details and a site plan of the temporary and permanent locations.

Mr. Hovatter provided an update on the Measure RR projects for various categories:

Major Modernizations at Seven Schools: \$840M	Critical Replacements/Upgrades: \$800M
ADA Accessibility Enhancement Projects: \$300M	School Cafeteria Upgrades: \$162M
Early Childhood Education Facilities: \$108M	Outdoor Learning Environment Projects: \$50M
Secure Entry System Program: \$15M	Sustainable Environment Enhancing Developments for Schools (SEEDS) Projects: \$5M
Playground & Campus Exterior Upgrades: \$300M	Campus Upgrade Projects: \$350M

Mr. Hovatter stated that in an effort to improve greening at schools pursuant to *Green Schools for All: Equitable Funding and Expansion of Green Spaces across District Campuses*, approved by the Board of Education, to provide 30 percent of green spaces at all LAUSD campuses by 2035. He informed that FSD scheduled four outreach meetings via Zoom to seek community feedback. Meeting information for each Region as follows:

Region East
 Tuesday, May 23, 2023 at 6PM
<https://lausd.zoom.us/j/89248097616>

Region North
 Wednesday, May 24, 2023 at 6PM
<https://lausd.zoom.us/j/83320450813>

Region South
 Thursday, May 25, 2023 at 6PM
<https://lausd.zoom.us/j/85004942526>

Region West
 Wednesday, May 31, 2023 at 6PM
<https://lausd.zoom.us/j/86285899326>

There was a question related to the budget for the monument at Lincoln High School. Members offered praise for the tribute to veterans with the installation of a monument at Lincoln High School. There was a question related whether the 30 percent sustainable green area was in addition to existing spaces, and whether HVAC upgrades would be completed at schools before classes resume in August.

All questions were answered by Mr. Hovatter.

**02:21:36 Agenda Item 8. ITS BOC Quarterly Program Status Report Q1 2023 (January 1 – March 31, 2023) (Information Only)
Presenter: Monica Nolen, Director of IT, Project Management, ITS**

Ms. Nolen presented the ITS BOC Quarterly Program Status Report for First Quarter from January 1, 2023 to March 31, 2023. She began her presentation providing project highlights and then areas of concern related to delays of projects:

Enterprise Help Desk – Creation of a single unified helpdesk to capture, track, manage, and measure service requests for parents, community members, schools, District Staff, and vendors. She informed the Committee that full functionality and release of the Enterprise Help Desk to District families, community, and District employees occurred on March 31, 2023. She indicated that a complete closeout report would be provided after her presentation.

Telecommunications and Network Upgrades at 83 Schools Project - Replaces failing and obsolete telephone, network, and public address systems and equipment at 83 school sites to improve school site communication and safety. She stated that the project had been approved in 2019 and assessment had been based on the equipment's condition at the time. She reported that the IT team requested a year extension for this project due to routers reaching their end of life as well as expiration of support and warranty measures. Project schedule extension will be from Q1 2023 to Q1 2024 with no impact to the budget.

Disaster Recovery and Business Continuity (DRBC) - Design and implement a Cloud/Hybrid Disaster Recovery Solution to maintain critical applications and technologies to meet operational needs during or after disasters and emergencies. She reported that a new vendor had been procured after terminating a previous vendor's contract for failure to meet contract stipulations. A new project schedule was being established with the new vendor. She stated that a preliminary design and a project plan were completed, but with a project schedule requiring an extension from Q2 2023 to Q2 2024. She indicated that there was no impact to the budget.

There was a question related to the remaining components of the Café Management dependent on the DRBC cloud solution.

All questions were answered by Ms. Nolen.

**02:29:10 Agenda Item 9. Enterprise Help Desk Closeout Presentation (Information Only)
Presenter: Richard Alvarez, Sr. ERP Project Director, ITS**

[Mr. Pansky left the meeting at 12 p.m.]

Richard Alvarez began his presentation stating that the project purpose was to implement an Enterprise Service Management (ESM) system that would provide access to information and expeditious support to LAUSD stakeholders. He detailed the scope of work that included training and professional development. He played a short video to facilitate understanding of the ESM features and how they have improved support and services.

Enterprise Service Management
One stop shop for anyone to get 24/7 support!

Self Service Support	Virtual Agent & knowledge base provides 24/7 access to customer support
Service Tracking & Automation	Manage and automate customer inquiries and service requests for resolution
Transparency & Accountability	Provides statistics to allow data driven decision-making
Districtwide Collaboration	Improve communication between offices to accelerate service delivery

Mr. Alvarez informed that the ESM system can be accessed through a mobile application *LAUSD Mobile App* or websites at <https://achieve.lausd.net/ITD> or <https://achieve.lausd.net/servicenow> and explained the three available support tiers to users. Tier 0: Self-Service Portal with the assistance of a chat box that utilizes knowledge-based articles; Tier 1: General Help Desk provides assistance through virtual agents available during business hours; and Tier 2: Subject Matter Experts receive questions or cases that require further assistance. He moved on to the project milestones starting with approval by the Board of Education on November 5, 2019. He reported that project budget was \$3.5M that included \$54,107 in general funds.

Mr. Alvarez shared accomplishments that have increased efficiency for LAUSD departments. He highlighted the platform's integration with Amazon Connect, which allows callers' identification based on previous interactions with the Help Desk system expediting service through a friendlier experience. He concluded his presentation with a look-ahead for future enhancements and closing remarks from David Kooper, Senior Director of IT Customer Support.

There was a question related to how non-English requests were being handled. There was a comment of appreciation regarding available options on the app and the convenience of the app identifying active accounts.

All questions were answered by Mr. Alvarez.

02:47:06 Agenda Item 11. Discussion of Non-Agenda Matters

None.

02:47:17 Ms. Fuentes, Chair, thanked BOC members, District Staff and members of the public for their participation and adjourned the meeting at 12:53 p.m. She announced that the next BOC meeting was scheduled for June 8, 2023.

Minutes of May 18, 2023 approved per School Construction Bond Citizens' Oversight Committee.

Jennifer McDowell
Jennifer McDowell, Secretary